

Partnership Agreement

We the partners in the "Caring for the Homeless" project agree to a shared vision, decision-making and accountability for this initiative. This project, which provides individuals and families, who are at risk of becoming homeless, with basic necessities (food, clothing & toiletries). Providing individuals/families with basic necessities reduces the incidence of having to choose between shelter and providing for basic needs.

1. Names & addresses of all parties:

<p>Joe Smith Board Chair Urban Core Housing Project 122 Main St. Leaside, ON Ph. 905-555-1212 Email: j.smith@uchp.com</p>	<p>Suzanne Somers Board Chair Food-R-Us 333 King St. West Hamilton, ON Ph. 905-555-1212 Email: 3scompany@food.com</p>
<p>Natalie Cole Commander-in-chief Salvation Army 222 Main St. Hamilton, ON Phone: 905-522-2222 Email: cole@sallyann.com</p>	<p>Brian Brady CEO Let's Get Personal Corp 1114 Maple St. Hamilton, ON Phone: 905-521-1111 Email: Bbrady@lgp.com</p>

2. Project Timelines

Project Start Date: Dec. 1, 2000

Project Completion Date: Nov.30, 2001

OR

This agreement will be effective Dec. 1, 2000 until Nov. 30, 2001

3. Specific activities for funds to be transferred:

Clothing expenses: \$ 2,000

Emergency supplies \$ 5,000

Coordinator salary\$18,000

4. Responsibilities

Urban Core Housing Project will:

- Sponsor the project, acting as financial administrator
- Provide \$1,000 in funding
- Assist in hiring of co-ordinator
- Provide volunteers in program delivery

- Food-R-Us will

- Sponsor the project, acting as financial administrator
- Donate warehouse space
- Hire/supervise/co-ordinate staff person

- Ensure all reporting requirements are met
- Deliver program
- Donate boxed, canned food on a daily basis to the program

- “Let’s Get Personal” Corporation will:
 - Donate, transport toiletries & cleaned, used clothing to Food-R-Us on a biweekly basis

- Salvation Army will
 - Refer appropriate clients to the program

5. Reporting Requirements

The UCHP will provide written progress reports to the C.E.O. of the Food-R-Us Charity on progress, benchmarks reached, client information and expenditures incurred on an monthly basis. A more detailed report with evaluation outcomes will be submitted on May 1st, 2001 and on Dec. 15th, 2001.

Food-R-Us has the right and opportunity to observe the program, attend the advisory committee meetings or interview any participants, if appropriate.

6. Payment

Food-R-Us will disburse program funds to UCHP on the first day of each month based on the confirmation of reasonable progress of program implementation.

7. Withdrawal of Funds

Food-R-Us may withhold or withdraw funds from UCHP if the program fails to meet minimum standards or program deliverables.

8. Record keeping

Food-R-Us must maintain separate and adequate financial records for the CRA at it’s Hamilton location.

IMPORTANT NOTE: The Income Tax Act recommends that a Registered Charity enter into a written agreement with an organization acting as its agent. If a Canadian Charity operates without a written agreement in the suggested form, it will probably have serious difficulty establishing that a project is charitable and that it is carrying on its own activities. ***This could jeopardize the charity’s registered status under the Income Tax Act.***