

HAMILTON COMMUNITY FOUNDATION

**FINAL REPORT (ABBREVIATED)**

 **Due: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

As a recipient of a grant from Hamilton Community Foundation, we ask that you complete the following form. This information will allow us to share with the donor the impact of their grantmaking.

Organization **«Organization»** Grant # **«GrantNum» \_\_\_\_\_\_\_\_**

Submitted By: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Position: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Telephone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Fax: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title: **«ProgramName»**

Grant Amount: **«GrantAmt»** Fund: **«Fund»**

Number of People served \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date Report Submitted:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please reply briefly to the following questions:**

**Project Outcomes**

How were the funds provided used by your organization?

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What **specific outcomes** did you achieve for your target population or community? How did the participants or target audience benefit from your project?

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**Attachments:**

* Detailed accounting of how the specific grant dollars from this Foundation were spent
* One copy of any resource/publicity material produced with funding from Hamilton Community Foundation
* Photographs of activities relating to the funded project, if appropriate
* Resource/publicity material acknowledging support from Hamilton Community Foundation

**Reports are to be submitted via email to:**

**Sharon Charters, Grants Manager at**

**s.charters@hamiltoncommunityfoundation.ca**